

# Day 26: Books & Magazines

With the advent of our digital age and space-saving e-books, one would think book and magazine clutter a thing of the past.

More than ever, people want to read traditional print books and magazines. How to organize your collection is the topic today.



## Checklist

*Objective: to create a usable and organized home library that contains your resources.*

- Begin with magazines and sort into piles -- a keep, a donate, and a trash/recycle.
- Immediately eliminate those slated for recycling and box up the donations. Make a plan as to when you'll donate these items.
- Create storage for magazines you plan to keep and organize by collection, and then year, and finally by month. Place in designated area.
- Books. Gather books from around the house that aren't currently in a bookshelf or library. Bring them to the location where your central library will be or is located.
- Determine which books will be kept, and which will be donated.
- Organize remaining books by subject, as in a library.
- Clean and thoroughly dust shelves and books that will be re-organized back into the library.
- Organize books into newly cleaned shelves.
- Place children's books in the children's area, and set a couple of favorite books you plan to read on a nearby table. Plan a night in the near future to sit by a fire or drink a cup of tea and dive into your reading material and thoroughly enjoy your newly organized library.

*Tomorrow:* Medicine Cabinet