

Day 8: The Junk Drawer

6 Tips for Taming the Junk Drawer

1. Take an inventory
2. Sort into Piles
3. Tame Paper
4. Make it Pretty
5. Divide it Up
6. Keep What Matters



Checklist

Objective: To tame the junk drawer, making it a usable storage solution..

- Remove the drawer.
- From the contents, set aside items that belong elsewhere: screws for the toolbox and so on.
- For that which stays, divide into piles of like items.
- Discard what can be eliminated (expired coupons, scraps of paper and so on).
- Wipe out the drawer and line it.
- Create usable dividers that fit the drawer and correspond to your “keep piles.”
- Return items to the newly organized drawer.
- Return items have that have another home.
- Create a memory box for memorabilia you want to keep.

Tomorrow:

The Junk Drawer